



Community Service Grant Application Summary The Rotary Club of Tampa and the Rotary Club of Tampa Foundation

Thank you for your interest in obtaining a financial grant and/or volunteer support from the Rotary Club of Tampa Foundation (RCTF). The following details will help you to prepare a more effective application and give you some background on our Foundation mission.

Background: The Rotary Club of Tampa Foundation is a 501(c) (3) nonprofit corporation filed in the state of Florida in 1983.

The purpose and mission of the Foundation is to solicit contributions and provide monetary and other support for community service projects benefiting the Greater Tampa Bay, Florida, area and other areas around the world, consistent with the ideals and charitable activities of the Rotary Club of Tampa, Florida, Inc.

Community Service Grants

The RCTF will consider funding of a community service grant request that meets the following criteria:

- A member of the Rotary Club of Tampa is the principal contact for this grant request throughout the process.
- The request for the grant comes from a club member in good standing. If brought to the club via a non-Rotarian, one club member who is active and in good standing will be our point of contact for the project.
- The grant being offered for consideration is one that is close in some way to the person making the request. In other words the individual who is making this grant request has an association, affiliation or involvement with the organization that will be the beneficiary of the grant request through work, or community involvement outside of Rotary.
- Grant request has a defined goal that is consistent with our club goals and objectives.
- Grant benefits a group of individuals.
- The application process is followed as is described below.
- Rotary is included in some manner in the public relations efforts managed by the grant recipient.
- Follow up to the club is the responsibility of the grant contact person.
- Projects that involved partnering with other public or private civic groups, or governmental agencies are considered desirable.
- Preference is given to local area projects
- The total number of awards and size of awards depends upon the funds available in any one year.
- Must be a 501-(c)-(3) organization with a presence in the Tampa Bay area
- The grant must be used for the benefit of the population being served at 100%. General operational expenses are not funded.
- Preference will be given to new projects, specialized programs, or specialized equipment purchases.
- Preference will be given to programs that focus on the needs of children and the elderly.
- Examples of projects we do not usually fund include the following:
 - Individuals or an individual's project
 - Political organizations or political campaigns
 - Legislative lobbying
 - Fundraising events
 - Religious organizations for sectarian purposes.
 - Capital campaigns

- Travel Expenses
- Tuition of Individual Scholarships for individuals not under the aegis of a current Rotary Club project.
- Government agencies and non-profit groups whose primary purpose is to fund government supported entities

Community Service Projects

The RCTF will consider support of community service project meeting the following criteria:

- Project has a defined goal that is consistent with our club goals and objectives.
- Project benefits more than individual or a larger group are considered more desirable to fund than those that benefit a small group or a single individual. In either case a community service project involves club members in a hands-on participative effort in some manner.
- In the case of a project that benefits a single individual the total impact of the project must be considered in the decision to fund the project (the wheelchair ramp benefitted one person but the impact for that individual is potentially life-saving).
- Projects that involved partnering with another private or civic group to accomplish the goal are considered more desirable.
- Projects that involve club members of all ages (and their families) that can be accomplished in a relatively short time-frame (4-6 hours on a weekend morning) are considered more desirable.
- A variety of different projects is ideal; repeat projects will be considered if committee chairs make a strong case for the value of the specific project.
- Preference is given to local area projects
- The chair of the community service committee or his/her designee is the project coordinator for one of these community service projects.

Grant Application should consist of the following:

- The attached application form.
- A letter should be sent to the current president of the Rotary Club of Tampa introducing the project and should be included with the application.
- Please attach verification of the organization's 501 (c)(3) status, list of current board of directors, most recent financial statement, and budget.
- Please provide our office with all materials you plan to use for your presentation at least a week in advance of our board meeting so we may assemble those materials for our board members to review.
- Responsible parties
 - In the case of a community service project request, the application materials are the responsibility of the community service committee chair (or project manager if there is one).
 - In the case of a community service grant request, the application materials are the responsibility of the club member who is bringing this grant application to us for consideration.
 - In the case of an international project, the application materials are the responsibility of the international service committee chair (or his/her designee)

Thank you for your interest in partnering with the Rotary Club of Tampa Foundation, and for your service to our community.

Dean Hamric
 2016-17 Chairman
 Community Service Committee

ROTARY CLUB OF TAMPA

PROJECT FUNDING APPLICATION SUMMARY

PRESENTER NAME	PROJECT NAME		DATE	AMOUNT OF FUNDING REQUEST
<ul style="list-style-type: none"> BRIEFLY DESCRIBE THIS PROJECT IN SUMMARY FORM. 	<p>Project Summary Description:</p>			
<ul style="list-style-type: none"> ORGANIZATION MAKING THE REQUEST 	<p>Include organization legal name and all contact information. What is the organization's mission?</p>			
<ul style="list-style-type: none"> HOW MUCH MONEY ARE YOU ASKING FOR; GIVE ANY TIME FRAMES IF APPROPRIATE. PROVIDE A FINANCIAL PROJECTION OR SUMMARY OF PROJECT 	<p>Amount of Funding Request from Rotary Club of Tampa. Total budget for the project.</p>			
<ul style="list-style-type: none"> DESCRIBE THE PROJECT IN DETAIL. INCLUDE THE PARTICIPANTS; PROJECT MANAGEMENT; DESCRIBE THE DESIRED OUTCOME; WHO ARE THE BENEFICIARIES? WILL CLUB MEMBERS PROVIDE HANDS-ON INVOLVEMENT? 	<p>Detailed Project Description: Use an additional pages if needed. See guidelines for information requested at the end of this document.</p>			
<ul style="list-style-type: none"> ANY RELEVANT ADDITIONAL HISTORY: PREVIOUS FUNDING; OTHER CLUBS INVOLVE AND ANY OTHER HISTORY WE NEED TO KNOW. 	<p>Additional Relevant Background Information:</p>			
<ul style="list-style-type: none"> HOW DOES THIS PROJECT SUPPORT THE GOALS OF ROTARY AND OF OUR CLUB? HOW DOES IT HELP THE COMMUNITY? CAN OTHER CLUBS HELP? 	<p>This project supports the goals of Rotary:</p>			
<ul style="list-style-type: none"> ADDITIONAL INFORMATION THAT WOULD BE HELPFUL TO THE BOARD. 	<p>Furthermore and in summary:</p>			